

AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

September 10, 2012 Regular

President Alexander called to order the regular meeting of the Amherst Public Library Board of Trustees at 6:00 p.m. Roll call: Judy Alexander, Laura Dulmage, Walter McDowell, Marilyn Jenne, Dennis Clotz, and Nate Woodward were present. Jim Yorks was absent. Also present were Don Dovala, Library Administrator and Kathi Blakey, Fiscal Officer.

McDowell moved, seconded by Jenne, to accept Resolution # R-12-9-1, approving the minutes of August 13, 2012. All present voted in favor.

MOTION PASSED

McDowell moved, seconded by Clotz, to accept Resolution # R-12-9-2 approving the minutes of the special meeting held August 30, 2012. Woodward abstained. All others present voted in favor.

MOTION PASSED

Fiscal Officer Blakey reviewed the August 2012 financial report, reported on the release of the audit for 2010 and 2011, and also presented the plaque she received for meeting the requirements for the Certified Public Funds Administrator requirements. She thanked the Board for allowing her to attend the National Conference.

Jenne moved, seconded by Dulmage, to accept Resolution # R-12-9-3 accepting the August 2012 financial reports. All present voted in favor.

MOTION PASSED

OLD BUSINESS

Library Administrator, Don Dovala reported that the rock façade repairs have been completed. The rearrangement of the downstairs area started today and is slated to be done this week. Staff member Tammy Klekota suggested a floater to help patrons navigate the area and to find materials during the turmoil of adding and rearranging the shelves. There will be about 30% move shelving space added without losing any floor space.

LIBRARY ADMINISTRATOR'S REPORT

Dovala reported that specially built shelving will be added behind the circulation desk to accommodate reserves and other special items. The cost will be about \$4,500.00 and the project should be completed by Thanksgiving.

Dovala also suggested that perhaps after the renovation of the upstairs in the original library building is completed some thought could be given to opening up the current meeting room to gain additional space.

After conversation with Meehan from HM+B and further research, it was determined that the work to be done with the DeLloyd funds was an alteration of the original plans developed for the bond issue. The loose estimate from Meehan for the project was \$170,000.00. Blakey said that the project must be bid and gave a brief review of the process.

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President

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Attest