

AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

February 13, 2017 Regular

President Dennis Clotz called to order the regular meeting of the Amherst Public Library Board of Trustees at 6:00 p.m. Roll call: Dennis Clotz, Laura Dulmage, Darcy Teets, Jake Wachholz, Judy Alexander, and Nate Woodward were present. Jim Yorks was absent. Also present were Don Dovala, Library Administrator, Kristin Cioffi, Fiscal Officer/ Technology Manager, and Sarah Schmitkons, Reference Specialist. Kaye Teets and Charlotte Wachholz were present from the public.

Alexander moved, seconded by Wachholz, to accept Resolution # R-17-2-1 accepting the meeting minutes for both the January 9, 2017 Regular meeting and the January 23, 2017 Special meeting. All present voted in favor.

MOTION PASSED

Fiscal Officer Cioffi introduced Sarah Schmitkons and noted that she will be taking the minutes and helping out when Cioffi is gone in April. Cioffi reviewed the January 2017 financial reports, noting that the Appropriation Status report displays Temporary appropriations. Cioffi reported that the 2016 Financial reports have been filed with the State Auditor, and she has received an Amended Certificate of Estimated Resources from the County Auditor and adjusted the revenue budget accordingly. Cioffi gave an overview of Permanent appropriations for 2017. Woodward moved, seconded by Dulmage, to accept Resolution # R-17-2-2, approving 2017 Permanent Appropriations totaling \$1,968,950.00 distributed as follows: \$1,518,950.00 from the General Fund, \$50,000.00 from the Endowment Special Revenue Fund, and \$400,000.00 from the Building Fund. Roll Call vote: Alexander, Dulmage, Clotz, Teets, Woodward, Wachholz, ALL AYES.

MOTION PASSED

Dulmage moved, seconded by Alexander, to accept Resolution # R-17-2-3, accepting the January 2017 financial reports. All present voted in favor.

MOTION PASSED

OLD BUSINESS

Library Administrator, Don Dovala reported that the new furniture in the Reference office is on schedule to be installed next week.

LIBRARY ADMINISTRATOR'S REPORT

Dovala reported Nancy Tomek was selected for the position of Youth Services Manager, and she will start on Thursday, January 16, 2017. Tomek has 14 years of experience, and her references spoke very

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positively of her. Dovala also reported that Haley Pavic has been hired as a substitute shelver. Circulation Manager, Dorene Sweet hopes she will work her way up to a circulation substitute. Alexander moved, seconded by Teets, to accept Resolution # R-17-2-4, approving the hiring of Nancy Tomek as Youth Services Manager effective February 16, 2017 and the hiring of Haley Pavic as substitute shelver effective February 13, 2017. All present voted in favor.

MOTION PASSED

Dovala hosted State Representative Dan Ramos and other Lorain County library directors at the library last Friday to discuss library funding. Ramos is and has historically been supportive of public library funding, but he is unsure at this point how the upcoming state budget bill will affect public library funding. Dovala noted that OLC will be holding Legislative Day in Columbus on March 29, 2017, where libraries meet with their senators and representatives. Dovala will be attending and said that any board members who would like to attend are welcome to. In the past, the Lorain Public Library System has hired a bus to transport attendees, but Dovala does not know if they will again this year.

NEW BUSINESS

Dovala reported that Alexander and Teets saw that OLC is holding a workshop for Trustees on March 25, 2017, and asked if anyone was interested in attending. Teets noted that he was interested. Dovala asked that if anyone else would like to attend to let him know. He will submit registrations for those who would like to attend next week.

Dovala reported that the Lorain County Library Administrator's Council is planning a Trustee even at the Hotel @ Oberlin on March 23rd. The agenda is still in the works. Dovala will email more information when it is available and will need a head count of those who will be attending early in March.

GIFTS & CORRESPONDENCE- none
PUBLIC COMMENTS- none

COMMITTEE REPORTS

BUILDINGS & GROUNDS- no report
PERSONNEL- no report
FINANCE & AUDIT- no report

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Dulmage moved to adjourn. Meeting adjourned at 6:17 p.m.

President

Attest