

## AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

May 9, 2016 Regular

President Dennis Clotz called to order the regular meeting of the Amherst Public Library Board of Trustees at 6:05 p.m. Roll call: Laura Dulmage, Jim Yorks, Dennis Clotz, Darcy Teets, and Judy Alexander were present. Nate Woodward and Walter McDowell were excused. Also present were Don Dovala, Library Administrator and Kristin Cioffi, Fiscal Officer/Technology Manager. Bob Ludwig was present from the public.

Alexander moved, seconded by Dulmage, to accept Resolution # R-16-5-2 accepting the April 11, 2016 meeting minutes. All present voted in favor.

MOTION PASSED

Fiscal Officer Cioffi reviewed the April financial reports, noting that revenues and expenditures were as expected for this time of year. Yorks moved, seconded by Dulmage, to accept Resolution # R-16-5-3, accepting the April 2016 Financial Reports. All present voted in favor.

MOTION PASSED

### OLD BUSINESS

Library Administrator, Don Dovala reported that Only Libraries will be at the library tomorrow, May 10, to review color choices for the new furniture upstairs. Only Libraries suggested installing faux windows that match the library's original windows in the spaces on the sandstone wall where the bulletin boards currently hang. Dovala thinks our building facilitators, Simplified Facilities, will be able to do the construction and installation of the faux windows. Yorks commented that he likes the way the stained glass windows look in the DeLloyd Room. Dovala noted that there is a meeting scheduled with Star Builders on Thursday, May 12, and he confirmed that Yorks will be able to attend. Yorks reviewed the city's design and building review requirements and the next steps in the planning process. He also reviewed the plan changes that the Buildings and Grounds Committee recommended. Once the plans are finalized and the final cost is calculated, the board will meet and approve the contract with Star Builders.

### LIBRARY ADMINISTRATOR'S REPORT

Dovala reported that the annual Student Art Show is currently on display throughout the DeLloyd Room and the Local History Room. Youth Services Manager Cheryl Ashton and Youth Services Specialist Lisa Stanley coordinated the event. Dulmage commented that she likes the gallery look. Dovala noted that the show would be up for Main Street

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Amherst's Wine and Chocolate Walk. The library will use the DeLloyd Room for the event like they did last year.

Dovala reported that the Friends of the Amherst Public Library's Spring Book Sale was a success. He noted that Technical Service Manager Mary Geer worked hard weeding books for the sale, in order to ensure there was a great selection. Jim and Nathan Geer also did a lot of hard work setting up and categorizing books for the sale. Dovala said that he would like for future Friends' book sales to be held in the DeLloyd room. Doing so would provide more space for displaying books and for customers to browse the sale. The board agreed.

### NEW BUSINESS

#### GIFTS & CORRESPONDENCE

Alexander moved, seconded by Yorks to accept Resolution # R-16-6-4, accepting the following gift:

In memory of Ruth Wilhelm:  
\$25.00 from Tom & Lynn Hollstein

All present voted in favor.

MOTION PASSED

### PUBLIC COMMENTS

Dovala introduced Pastor Bob Ludwig from Amherst United Methodist Church. Ludwig asked the board if the church would be able to purchase and set up a few picnic tables and trash cans on the adjacent lots owned by the library. The church would like to extend its outreach by providing a welcoming place for students and community members to congregate. There was discussion about who would take care of the trash, if the students would need supervision, if lighting was needed, and the possibility of vandalism. Ludwig said that the church would handle the trash and any needed supervision. If any problems arose, the library could ask that the tables be removed. Yorks suggested that Ludwig speak with Amherst Police Chief Joe Kucirek to get his opinion on the matter. The board agreed that if Kucirek did not see any problems with it, then the church could proceed to set up a few picnic tables with trash cans. The board also agreed that the church was welcome to use the property for special events. The board thanked Ludwig for coming to the meeting.

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COMMITTEE REPORTS

BUILDINGS & GROUNDS- no report

PERSONNEL- no report

FINANCE & AUDIT- no report

Teets moved to adjourn. Meeting adjourned at 6:35 p.m.

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President

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Attest