

AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

February 9, 2015 Regular

President Dennis Clotz called to order the regular meeting of the Amherst Public Library Board of Trustees at 6:00 p.m. Roll call: Dennis Clotz, Laura Dulmage, Walter McDowell, Judy Alexander, Darcy Teets, Jim Yorks, and Nate Woodward were present. Also present were Don Dovala, Library Administrator, Kristin Cioffi, Fiscal Officer/Technology Manager, and Kaye Teets.

McDowell moved, seconded by Alexander, to accept Resolution # R-15-2-1 accepting the January 12, 2015 meeting minutes. All present voted in favor.

MOTION PASSED

Notary Victoria Vogel arrived and swore in Vice-President Jim Yorks.

Fiscal Officer Cioffi informed the Board that she had passed her Notary examination and just needed to file her certificate at the County Courthouse in Cleveland. Cioffi reported that she had filed the 2014 Financial reports with the State Auditor and published the required legal notice informing the public that the financial reports were available for inspection. Fiscal Officer Cioffi reviewed the January financial reports, noting that the Appropriation Status report displays Temporary appropriations, and Permanent appropriations need to be passed at the March 2015 Board meeting. She also reported that the County Auditor sent an Amended Certificate of Estimated Resources. Yorks moved, seconded by Dulmage, to accept Resolution # R-15-2-2, accepting the January 2015 financial reports. All present voted in favor.

MOTION PASSED

OLD BUSINESS

Library Administrator, Don Dovala reported that Nonfiction collection has undergone a thorough weeding. The goal is to have a more relevant collection of current materials that circulate well. Senior Reference Specialist Sarah Schmitkons is done with the first stage of weeding and will be working on fine tuning, next. Technical Services Manager Mary Geer has been sorting and boxing books as they are weeded. Amherst and Firelands schools and Garfield School in Lorain have been given some of the weeded books for their collections.

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LIBRARY ADMINISTRATOR'S REPORT

Dovala reported that the Circulation Managers from Lorain County libraries will be starting a group to meet and share ideas. Technical Services and Reference already have such groups, as well as the Directors. The first meeting of the newly formed group will be at the Amherst Public Library in March.

Ohio Representative, Dan Ramos was at the library this morning and met with Dovala and other Lorain County library directors. The purpose of the meeting was to discuss funding and to let Representative Ramos know that libraries are still relevant. Dovala reported that April 28th is OLC Legislative Day in Columbus. Representatives from participating Ohio libraries will gather to listen to a speaker and to meet with their legislators. Dovala and Cioffi will be attending this year, and Dovala invited the board to attend as well.

Dovala reported that the Friends of the Amherst Public Library have graciously donated \$1500 to be used towards book club books and \$500 to be used towards adult programming. Adult Services Manager Melanie Presler met with the Friends group to coordinate adult programs. At next month's Friends meeting, the library will present the Friends with a wish list of items that the library needs.

The Lorain County Library Trustees will have a meet and greet on March 26, 2015 from 6-9 p.m. at Cork's & Stubby's in Amherst. Dovala encouraged available Trustees to attend. Dovala pointed out that the 2014 yearly library statistics were listed in his report and noted that the numbers are different every year. McDowell inquired about the John Penton program at the library. It was noted that the program went well and had good attendance.

GIFTS & CORRESPONDENCE

Yorks moved, seconded by McDowell, to accept Resolution # R-15-2-3, accepting the following gifts:

In memory of Patricia DePaola:

\$50.00 from Jean Wingate

\$100.00 from Bob and Sandy Shugert

\$20.00 from Rose De Angelis

\$100.00 from Judy Alexander and Bill Strohm

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\$20.00 from Janine O'Doherty
\$100.00 from Carol Delany

In memory of Don Redman:
\$100.00 from Judy Alexander and Bill Strohm

All present voted in favor.

MOTION PASSED

There were no public comments.

NEW BUSINESS

It was requested that March 9, 2015 meeting time be changed due to a schedule conflict for several board members. After discussion, it was decided that the meeting would take place an hour earlier at 5:00 p.m. on March 9, 2015, instead of 6:00 p.m.

COMMITTEE REPORTS

BUILDINGS & GROUNDS – no report

PERSONNEL- no report

The next Personnel committee meeting is scheduled for February 24th at 12:00 p.m.

FINANCE & AUDIT- no report

Yorks commented that the library needed a representative to attend the Main Street Amherst meetings. Dovala replied that Library Liason Charlene Kalo would start attending the meetings.

McDowell moved to adjourn, seconded by Teets. Meeting adjourned at 6:20 p.m.

President

Attest