

AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

December 8, 2014 Regular

President Dennis Clotz called to order the regular meeting of the Amherst Public Library Board of Trustees at 6:00 p.m. Roll call: Dennis Clotz, Laura Dulmage, Marilyn Jenne, Walter McDowell, Judy Alexander, and Nate Woodward were present. Jim Yorks was absent. Also present were Don Dovala, Library Administrator, Kristin Cioffi, Fiscal Officer/Technology Manager, Darcy and Kaye Teets, and Bill Strohm.

McDowell moved, seconded by Alexander, to accept Resolution # R-14-12-1 accepting the November 10, 2014 minutes. All present voted in favor.

MOTION PASSED

Fiscal Officer Cioffi reviewed the November financial reports. She reviewed the status of revenues and expenditures to date, noting that there would be a large carryover at the end of the year. There was discussion of making a transfer of carryover funds from the General Fund into the Building Fund. Woodward moved, seconded by McDowell to accept Resolution # R-14-12-2, instructing the Fiscal Officer to make the necessary appropriation adjustments and transfer \$171,728.51 from the General Fund into the Building Fund. All present voted in favor.

MOTION PASSED

The final payment application, # 4, has been received with payment approval noted by the Holzheimer, Bolek + Meehan architect. Dovala indicated that the project had been completed to his satisfaction. McDowell moved, seconded by Dulmage, to accept Resolution # R-14-12-3 to approve payment application # 4 to Lauren Building Company. All present voted in favor.

MOTION PASSED

Jenne moved, seconded by Alexander, to accept Resolution # R-14-12-4, accepting the November 2014 financial reports. All present voted in favor.

MOTION PASSED

OLD BUSINESS

Library Administrator, Don Dovala reported that the carpet is scheduled to be installed on the first floor of the library starting Sunday, December 14. The work will all be performed in the evening and will not interrupt library services. The installers will move everything off of the floors as they work. The project should be completed in about a week.

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All of the parts for the new fire door have been ordered, but they have not all come in. The door will be installed when all the parts have arrived.

LIBRARY ADMINISTRATOR'S REPORT

Dovala noted that the November 8th Open House was a success and had a very nice turnout. He thanked staff members Cheryl Ashton, Kristin Cioffi, Lisa Stanley, Charlene Kalo, and Melanie Presler for their hard work in organizing the event.

Dovala recognized that Charlene Kalo is doing a wonderful job as the library's liaison to the Friends of the Amherst Public Library and the library's book groups.

The Friends of the Amherst Public Library Fall Book Sale was their most successful sale ever. After the weekend sale was over, the library continued to offer books to the public, and additional donations were received. Local groups from the schools and other organizations were offered books that did not sell at the book sale. The remainder of the books were picked up by a local company for proper recycling. In the future, the library would like to more regularly monitor book donations to insure that the Friends are receiving quality items. The library will also look at placing parameters on the types of materials accepted for donation.

The change to Dewey Lite will start with the Children's collection in 2015. After evaluating its success, a decision will be made on whether or not to progress with the adult collection in 2016.

NEW BUSINESS

Dovala discussed the history of PLA funding for libraries, noting that it was once at 2.22% of the state's general fund, but had been reduced to 1.66% during the economic downturn. He noted that the Ohio Library Council was asking library boards to issue a resolution asking the state to restore the PLF back to 2.22%. Citing the importance of libraries working as a team, McDowell moved, seconded by Dulmage to accept Resolution # R-14-12-5, urging the Governor and members of the Ohio General Assembly to restore the PLF to 2.22% of the total General Revenue Fund. All present voted in favor.

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MOTION PASSED

GIFTS & CORRESPONDENCE

Dulmage moved, seconded by McDowell, to accept Resolution # R-14-12-6, accepting the following gifts:

In memory of Donald and Elna Wittenbrook:
\$100.00 from Donna Fisher
\$100.00 from Chris Reisz
\$100.00 from Kenny Zeman
\$50.00 from Michelle Henke
\$200.00 from Don and Shirley Pignitella
All present voted in favor.

MOTION PASSED

There were no public comments.

COMMITTEE REPORTS

BUILDINGS & GROUNDS – no report

PERSONNEL- did not meet

In lieu of a Personnel committee report, refreshments were served in celebration of Marilyn Jenne's last Board meeting. A toast was offered thanking Jenne for her years of dedication on the Board.

The next Personnel Committee meeting was scheduled for December 30, 2014 at 10 a.m. at the library.

FINANCE & AUDIT- no report

Alexander moved to adjourn, seconded by Jenne. Meeting adjourned at 6:25 p.m.

President

Attest